

**NOTICE OF A SPECIAL MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

Notice is hereby given to all interested members of the public that the Board of Directors of Montgomery County Public Health District will hold a regular meeting as follows:

Date: Wednesday, December 12, 2018

Time: 12:00 P.M.

Place: MONTGOMERY COUNTY HOSPITAL DISTRICT
ADMINISTRATIVE BUILDING
1400 SOUTH LOOP 336 WEST
CONROE, MONTGOMERY COUNTY, TEXAS 77304

Open to Public: The meeting will be open to the public at all times during which such subjects are discussed, considered, or formally acted upon as required by Texas Open Meetings Act, Chapter 551 of the Government Code.

This Notice in detail was posted at least 72 hours prior to the beginning of said meeting with the County Clerk's Office and is on the Bulletin Board of the Courthouse and in the District's Administrative Office.

Subject: The agenda for such meeting shall include the consideration of, and if deemed advisable, the taking of action upon:

1. Call to Order
2. Roll Call
3. Consider and act on resolution to approve submission of the grant application for the Montgomery County Public Health District Community Preparedness Project. (Alicia Williams, Director Public Health - MCPHD)
4. Consider and act on resolution to approve submission of the grant application for the Montgomery County Public Health District M&A. (Alicia Williams, Director, Public Health - MCPHD)
5. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2019. (Brett Allen, CFO – MCPHD)
6. Adjourn

STATE OF TEXAS §
 §
COUNTY OF MONTGOMERY §

**A RESOLUTION OF THE MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT -
UASI GRANT**

WHEREAS, The Montgomery County Public Health District Administrative Board finds it in the best interest of the citizens of Montgomery County, that the MCPHD-Community Preparedness Project be operated for the years 2019; and

WHEREAS, The Montgomery County Public Health District Administrative Board agrees that in the event of loss or misuse of the Office of the Governor funds, The Montgomery County Public Health District Administrative Board assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The Montgomery County Public Health District Administrative Board designates The Montgomery County Public Health District Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Montgomery County Public Health District Administrative Board approves submission of the grant application for the MCPHD-Community Preparedness Project to the Office of the Governor.

Signed by:

Passed and Approved this 12th of December, 2018.

Grant Number: [2976104](#)

BE IT SO RESOLVED.

Passed and Approved this _____ day of _____, 2018, by a vote of _____ in favor and _____ against, _____ abstaining.

**MONTGOMERY COUNTY PUBLIC HEALTH
DISTRICT BOARD OF DIRECTORS**

By: _____
Craig Doyal, Chairman

Attest:

Sandy Wagner, Treasurer

STATE OF TEXAS §
 §
COUNTY OF MONTGOMERY §

**A RESOLUTION OF THE MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT -
UASI GRANT**

WHEREAS, The Montgomery County Public Health District Administrative Board finds it in the best interest of the citizens of Montgomery County, that the Montgomery County Public Health District M&A be operated for the years 2019; and

WHEREAS, The Montgomery County Public Health District Administrative Board agrees that in the event of loss or misuse of the Office of the Governor funds, The Montgomery County Public Health District Administrative Board assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, The Montgomery County Public Health District Administrative Board designates The Montgomery County Public Health District Executive Director as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that The Montgomery County Public Health District Administrative Board approves submission of the grant application for the Montgomery County Public Health District M&A to the Office of the Governor.

Signed by:

Passed and Approved this 12th of December, 2018.

Grant Number: 2986404

BE IT SO RESOLVED.

Passed and Approved this _____ day of _____, 2018, by a vote of _____ in favor and _____ against, _____ abstaining.

**MONTGOMERY COUNTY PUBLIC HEALTH
DISTRICT BOARD OF DIRECTORS**

By: _____
Craig Doyal, Chairman

Attest:

Sandy Wagner, Treasurer

Agenda Item #5

**Montgomery County Public Health District
Budget Amendment - Fiscal Year Ending September 30, 2019
Supplement to the Amendment Presented to the Board on December 12, 2018**

Account	Description	Total	Notes	Impact
22-313-41550	Proceeds from Grant Funding-UASI 2018	76,180.94	Grant #313 UASI 2018 activate 1/1/19	Increase Revenue
22-314-41550	Proceeds from Grant Funding-UASI M&A 2018	3,930.00	Grant #314 UASI M&A 2018 activate 1/1/19	Increase Revenue
	Total Revenue	<u>80,110.94</u>	Increase in Revenue	
Department 313 UASI 2018				
22-313-51100	Regular Pay-UASI 2018	31,801.33	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-51300	Paid Time Off-UASI 2018	3,086.21	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-51500	Payroll Taxes-UASI 2018	2,668.90	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-51650	TCDRS Plan-UASI 2018	2,246.76	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-51700	Health & Dental-UASI 2018	1,643.73	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-51710	Health Insurance Claims-UASI 2018	7,092.46	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-51720	Health Insurance Admin Fees-UASI 2018	1,544.48	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-52975	Community Preparedness Supplies-UASI 2018	10,000.00	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-53150	Conferences - Fees, Travel, & Meals-UASI 2018	7,590.00	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-56300	Office Supplies-UASI 2018	751.00	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-57000	Printing Services-UASI 2018	3,000.00	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-58200	Telephones-Cellular-UASI 2018	1,080.00	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-58500	Training/Related Expenses-CE-UASI 2018	1,125.00	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-58700	Uniforms-UASI 2018	1,875.00	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
22-313-59350	Worker's Compensation Insurance-UASI 2018	676.08	Grant #313 UASI 2018 activate 1/1/19	Increase Expense
	Subtotal	<u>76,180.94</u>		
Department 314 UASI M&A 2018				
22-314-51100	Regular Pay-UASI M&A 2018	3,849.00	Grant #314 UASI M&A 2018 activate 1/1/19	Increase Expense
22-314-59350	Worker's Compensation Insurance-UASI M&A 2018	81.00	Grant #314 UASI M&A 2018 activate 1/1/19	Increase Expense
	Subtotal	<u>3,930.00</u>		
Department 900 MCPHD Administration				
22-900-53330	Contractual Obligations- Other - MCPHD Admin	66,289.00	BOD Approved Tricounty Grant Match	Increase Expense
	Subtotal	<u>66,289.00</u>		
	Total Expense	<u>146,399.94</u>	Increase in Expenses	
	Increase / (Decrease) Net Revenue over Expenses	(66,289.00)		
	FY 2019 Budgeted Net Revenue over Expenses	471,838.00		
	FY 2019 Amended Budgeted Net Revenue over Expenses	<u>405,549.00</u>		