

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:55 p.m., September 8, 2022 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 3:55 p.m.

2. Roll Call

Board Members present

Mayor Lynn Scott, City of Panorama Village
Judge Mark Keough, Montgomery County Judge, Chairman
Dr. Richard Calvin, City of Conroe

Board Members not present

Dr. Curtis Null, Conroe Independent School District, Vice Chairman
Justin Chance, MCHD Board of Directors, Secretary/Treasurer

Non-Voting members present:

Randy Johnson, Montgomery County Public Health District, Executive Director

Non-Voting members not present:

Dr. Charles Sims, MD, Local Health Director for Public Health District

3. Invocation

Mr. Larry Foerster

4. Pledge of Allegiance

Mr. Larry Foerster

5. Public Comments

No one made a comment from the public.

6. Acknowledgement of our appointed Big Cities board member representatives to the Public Health District board.

Mayor Keough and Mr. Johnson acknowledged Dr. Richard Calvin, Big Cities board member representation for the City of Conroe.

7. DSHS Fiscal Review Exit Conference.

Agenda item no. 7 was pulled from agenda.

8. Approval of Minutes from June 9, 2022 Public Health District Regular Board meeting and July 26, 2022 Joint Special meeting.

Dr. Calvin made a motion to approve the minutes from the June 9, 2022 Public Health District Regular Board meeting and July 26, 2022 Joint Special meeting. Judge Keough offered a second and motion passed. Mayor Scott abstained from the vote.

9. Report on activities related to Public Health, Epidemiology and Emergency Preparedness. (Alicia Williams, Public Health Director - MCPHD).

Mrs. Alicia Williams, Public Health Director presented the Public Health report to the board.

10. Update on management transition plan. (Jason, Milsaps – Montgomery County)

Judge Keough requested agenda items 10, 11 and 12 be deferred for a future meeting with no objections from board members.

11. Consider and authorize relocation and rent of new office space for the health district, authorizing Jason Millsaps to locate, negotiate and execute any lease agreement necessary to effectuate the relocation of offices, subject to review of the district's attorney. (Jason Milsaps, - Montgomery County)

Judge Keough requested agenda items 10, 11 and 12 be deferred for a future meeting with no objections from board members.

12. Consider and approve relocation of management and grant oversight of MRC Coordinator and Community Preparedness Coordinator, including all MRC and UASI grant owned inventoried items in storage pending an agreement with the County and Montgomery County Public Health District. (Jason, Milsaps – Montgomery County)

Judge Keough requested agenda items 10, 11 and 12 be deferred for a future meeting with no objections from board members.

13. Consider and act on Local Public Health Authority. (Randy Johnson, CEO - MCPHD)

Dr. Calvin made a motion to consider and act on Local Public Health Authority for Dr. Charles Sims. Mayor Scott offered a second and motion passed unanimously.

14. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)

Mr. Brett Allen, CFO presented the financials to the board.

Dr. Calvin made a motion to accept the financial report regarding District's operations. Mayor Scott offered a second and motion passed unanimously.

15. Discussion and ratify the Public Health District budget for fiscal year 2022-2023. (Brett Allen, CFO – MCHD)

Mr. Brett Allen, CFO presented the Public Health District budget for fiscal year 2022-2023.

Dr. Calvin made a motion to ratify Public Health District budget for fiscal year 2022-2023. Mayor Scott offered a second and motion passed unanimously.

16. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2022. (Brett Allen, CFO – MCHD) (attached)

Dr. Calvin made a motion to consider and act upon recommendation for amendment(s) to the budget fiscal year ending September 30, 2022. Mayor Scott offered a second and motion passed unanimously.

17. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)

Dr. Calvin made a motion to approve ratification of payment of invoices related to expenditures. Mayor Scott offered a second and motion passed unanimously.

18. Convene into executive session pursuant to the Texas Open Meetings Act to deliberate in closed session on the following matters authorized under the Texas Open Meetings Act:

- a. To confer with legal counsel for the District concerning other confidential legal matters under Section 551.071 of the Texas Government Code. (Judge Keough, Chairperson – MCPHD Board)**

Judge Keough advised an executive session was not needed.

19. Reconvene into open session and take action, if necessary, on matters discussed in closed executive session. (Judge Keough, Chairperson – MCPHD Board)

No action needed

20. Discussion of items to be placed on agenda of the next meeting of the Montgomery County Public Health District Board of Directors.

- Next board meeting is scheduled for November 3, 2022.
- Update on transition agreement for consideration with the County and Hospital District.

21. Adjourn

Meeting adjourned at 4:33 p.m.