

**MINUTES OF A REGULAR MEETING
OF THE BOARD OF DIRECTORS
MONTGOMERY COUNTY PUBLIC HEALTH DISTRICT**

The regular meeting of the Board of Directors of Montgomery County Public Health District was duly convened at 3:30 p.m., February 8, 2024 in the Administrative offices of the Montgomery County Hospital District, 1400 South Loop 336 West, Conroe, Montgomery County, Texas.

1. Call to Order

Meeting called to order at 3:30 p.m.

2. Roll Call

Board Members present

Dr. Curtis Null, Conroe Independent School District, Vice Chairman
Mrs. Sandy Wagner, MCHD, Secretary/Treasurer
Judge Mark Keough, Montgomery County Judge, Chairman
Mr. Steven U. Parker, City of Panorama Village
Dr. Richard Calvin, City of Conroe

Non-Voting members present:

Randy Johnson, Montgomery County Public Health District, Executive Director

Non-Voting members not present:

Dr. Charles Sims, MD, Local Health Director for Public Health District

3. Invocation

Mr. Leonard Schneider

4. Pledge of Allegiance

Mr. Leonard Schneider

Mr. Leonard Schneider introduced Mr. Kenneth Lavergne who has recently joined his law firm to the Public Health District board.

5. Public Comments

No one from the public made a comment.

6. Acknowledgement of our appointed County and Small Cities board member representatives to the Public Health District board.

Judge Keough requested the County appointed position be deferred until a final decision has been made by the County.

Judge Keough acknowledged the appointment of Mayor Lynn Scott with the City of Panorama Village (Small Cities) with Mr. Steven Parker serving as Interim.

7. Consider and act on election of annual chair positions.

Judge Keough requested that the chair positions remain the same for Judge Keough as Chairman, Dr. Curtis Null as Vice Chairman and Mrs. Sandy Wagner as the Secretary/Treasurer until the next board meeting when the County position has been finalized. Dr. Calvin offered a second and motion passed unanimously.

8. Approval of Minutes from September 14, 2023 Public Health District Regular Board meeting.

Dr. Calvin made a motion to approve the Public Health District minutes from September 14, 2023. Dr. Null offered a second and motion passed unanimously.

9. Consider, discuss and take appropriate action regarding audit. (Jason Millsaps, Montgomery County Chief of Staff)

Mr. Jason Millsaps, Montgomery County Chief of Staff made a presentation to the board.

10. Presentation of 2023 Clinic Statistics. (Christian Ford, Clinic Quality Coordinator - MCPHD)

Mr. Christian Ford, Clinic Quality Coordinator presented the 2023 Clinic Statistics to the board and answered questions from board members.

11. Report on activities related to Public Health, Epidemiology and Emergency Preparedness. (Alicia Williams, Public Health Director – MCPHD)

Mrs. Alicia Williams, Public Health Director and Mrs. Meghna Bhatt, COVID Response Manager presented Public Health reports to the board.

12. Review and approve financial report regarding District's operations. (Brett Allen, CFO – MCHD)

Mr. Brett Allen, CFO presented the financial report to the board.

Dr. Calvin made a motion to approve the financial report presented to the board. Dr. Null offered a second and motion passed unanimously.

13. Consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. (Brett Allen, CFO - MCHD)

Dr. Calvin made a motion to consider and act upon recommendation for amendment(s) to the budget for fiscal year ending September 30, 2024. Mr. Parker offered a second and motion passed unanimously.

14. Consider and act on ratification of payment of invoices related to expenditures. (Brett Allen, CFO – MCHD)

Dr. Null made a motion to consider and act on ratification of payment of invoices related to expenditures. Dr. Calvin offered a second and motion passed unanimously.

15. Consider and act on next board date and discussion of any items to be placed on the agenda of the next meeting of the Montgomery County Public Health District Board of Directors.

- Next board meeting date, May 9, 2024
- Election Annual Chair positions
- Special meeting for the review and approval of the Public Health audit.

16. Adjourn

Meeting adjourned at 4:03 p.m.

Sandy Wagner